

MINUTES
PACOG BOARD MEETING (VIA ZOOM)
TUESDAY, JANUARY 14, 2025 10:00AM

1. Call to Order

An Lewis called the Zoom meeting to order at 10:05 am.

2. Roll Call

The roll was called to establish a quorum. Present were:

John McHugh, (Western Chester County COG),
Gary Myers (Capital Region COG),
Amanda Settelmaier (Turtle Creek Valley COG), and
An Lewis (Steel Rivers COG)
Ben Estell (Centre Region COG) logged into the meeting at 10:12am,

A quorum was established.

Also in attendance:

Management Team - Joy Ruff, LGA; Conner Plunkett, LGA; Debby Grass, GRS
DCED - Bethany Williams and Terri Cunkle

3. Motion to Approve Minutes of December 17, 2024 Board Meeting

Motion to approve minutes of the 12/17/24 meeting as presented

Motion: Gary Myers

Second: Amanda Settelmaier

Motion passed 5-0 with no abstentions.

4. Motion to Accept the Financial Report as presented

Debby Grass gave an overview of payments and outstanding invoices associated with PACOG in a consolidated report.

Motion to approve the financial report as presented.

Motion: Amanda Settelmaier

Second: John McHugh

Motion passed 5-0 with no abstentions.

5. Management Team Report

Joy Ruff gave a management team report, highlighting the work on the website, member recruitment, webinar planning, and financial oversight processes. She also discussed the development of a vendor list for PACOG.

6. 2025 Proposed Budget

Debby Grass presented the proposed 2025 budget with an anticipated income supported primarily from membership and program fees. Ben Estell suggested the use of Google Voice as a phone line to serve as a PACOG phone line.

Motion to approve the 2025 budget as presented.

Motion: Amanda Settelmaier

Second: John McHugh

Motion passed with no abstentions 5-0.

7. 2025 Meeting Schedule

Joy proposed a new 2025 meeting schedule for the next six months, either monthly or bi-monthly to account for the high speed of change and development in PACOG in this early stage. Proposed dates to be determined going forward and shared via email.

8. Regional Meetings – Discussion

Joy provided an overview of the state of regional meetings. PACOG is currently in the process of scheduling the central and eastern regional meetings for the spring. Host COG would provide education, highlighting what they do. Board participation for the meetings was discussed.

9. Any Other Business

Debby discussed the preliminary plans for a PACOG conference. Penn State University area was targeted due to its central position in the state. The beginning of September is being targeted. Conference planning was very preliminary with openness to suggestions. Future webinar planning highlighting COG successes were discussed.

10. Adjournment

Motion to Adjourn by An Lewis at 10:51

X

Amanda Settelmaier
Secretary/Treasurer
