

MINUTES
PACOG Board Meeting
Tuesday, June 17, 2025 3:00pm

Via Zoom Meeting

<https://us02web.zoom.us/j/84078264008?pwd=PMib3skEH2aLU8CiYh7MFbzNuGkqi.1>

1. Call to Order

An Lewis called the meeting to order at 10:02am

2. Roll Call

Board Members Present

Ben Estell

John McHugh (Joined the Meeting at 10:13am)

Gary Myers, Vice Chairperson

Amanda Settлмаier, Secretary & Treasurer

An Lewis, Chairperson

A quorum of the Board was established.

Management Team Present

Joy Ruff, LGA

Conner Plunkett, LGA

Olivia Policicchio, LGA

Faith Turamye, LGA

Deborah Grass, GRS

PA DCED Representative Present

Bethany Williams, Local Government Program Manager, DCED

3. Motion to Approve Minutes of May 20, 2025, Board Meeting

a. Motion: Gary

b. Second: Amanda

Motion passed 5-0

4. Motion to Accept the Financial Report as presented

Debbie reviewed the opening of conference registration and sponsorships and highlighted the rising assets of the organization.

a. Motion: Ben

b. Second: Amanda

Motion passed 5-0

5. Management Team Report

a. PA Annual Report/ PA Tax Exempt

Joy discussed the business filings required by PA as well as the next steps in PA tax exempt filing.

b. Membership Recruitment and Development

Joy and Amanda discussed initial strategies for COG recruitment for the organization including asking the board to make direct phone calls to COGS around the State. An and Gary volunteered to make phone calls. Amanda will meet with the management team.

c. Board Nominations and Elections (Members Only)

By-laws require that the annual meeting is to be held at the annual conference. Only full members may vote for Board members. Joy asked the board members whether they are interested in continuing serving on the board and if there are other people who may be valuable additions to the board. Nominations will be done by PACOG members ONLY via email and elections will be held at the business meeting during the Conference. An Lewis discussed updates to the bylaws to better engage with and represent the state's COGs.

d. Annual Conference Update

Registrations, Sponsorships, and Preliminary Program

Registrations and sponsorships are now open. Joy highlighted the strong initial sponsorship response. Debby noted that all meals are now sponsored. Ben and others discussed other prospective sponsors. Joy then went through the proposed conference agenda and the board discussed conference content. Joy briefly highlighted the preliminary budget before soliciting questions. Joy then discussed PACOG branded banner, tablecloth, and branded material and received positive board feedback prior to ordering them.

6. Next Meeting Date

- a. Joy reported the end of this round of meetings and solicited the board for changes to the board meeting schedule. An suggested shifting to quarterly meetings with the next meeting **at 9/16 at 2 P.M.**

7. Any Other Business

8. Adjournment

An adjourned the meeting at 10:41