



**PACOG Board Meeting
Tuesday, May 12, 2026
1:30pm
Meeting Summary**

1. Call to Order

- a. An Lewis called the meeting to order at 1:31 p.m.

2. Roll Call

Board Members Present

Jill Boozer

Patrick Conners

Ben Estell

Lance Prator

Gary Myers, Secretary-Treasurer

Amanda Settelmaier, Vice Chairperson

An Lewis, Chairperson

A quorum of the Board was established

Management Team Present:

Joy Ruff and Olivia Policicchio – Local Government Academy

Debby Grass and Tricia Levander – Grass Root Solutions

3. Minutes

Motion by Gary Myers, second Patrick Conners to Approve Minutes of March 17, 2026, Board Meeting and April 8, 2026, Special Board Meeting. Motion carried 6-0

4. Financial Report

Motion by Lance Prator, second by Gary Myers to accept the financial report as presented. Motion carried 6-0.

5. Management Team Report:

A. Conference Update – September 1 and September 2, 2026

- a. Debby reviewed conference registration status, conference budget, and updated programming agenda.

B. Education and Outreach

- a. PACOG held the final Webinar of the Spring series on May 12, 2026. This webinar featured shared services offered by Turtle Creek Valley COG and the



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Southwest Butler County COG. The webinar was recorded and materials will be distributed and posted on website when available.

C. Member Retainment & Recruitment

- a. Debby provided an updated list of memberships.
 - i. PACOG Full Members: 23 Members
 - ii. PACOG Affiliate Members: 3 Members
 - iii. PACOG Associate Members: 7 Members

D. PACOG Budget and Financial Reports

- a. The Board reviewed the Three-Year Financial Projections prepared by the Management Team.
- b. Patrick Connors volunteered to create the memo and budget proposal to be sent to Rick Vilello at PA DCED.

E. Proposal for Administrative Support Services – June – December 2026

- a. Debby and Tricia recused themselves from the meeting so that the Board could review Grass Root Solutions proposal to provide Management Support Services.
- b. Motion by Ben Estell, Second by Lance Prator to approve Grass Root Solutions Proposal for the period of June through December 2026. Motion carried 6-0.

6. Any other business

No other business was discussed.

7. Adjournment

Motion by Ben Estell, second by Lance Prator to adjourn the meeting at 2:34 p.m.