

Moved: Mr. Myers

Second: Mr. Estell

All voted in favor of the motion. Motion passed 5-0 with no abstentions.

6. PLGIT Account

Motion to Adopt the Resolution to Purchase Shares in the Pennsylvania Local Government Investment Trust (PLGIT).

Moved: Mr. Estell

Second: Mr. Myers

All voted in favor of the motion. Motion passed 5-0 with no abstentions.

7. Report from the Consulting Team

- a. Ms. Grass reported that CourseVector owns the PACOG domain name, making setup of Microsoft 365 a little more challenging. The Board may want to consider purchasing this from CourseVector at some point in the future.
- b. Ms. Levander noted that a Chart of Accounts has been set up in QuickBooks, and the last piece to resolve is online banking.
- c. Ms. Grass stated that the Membership Survey was distributed about a week ago, and 7 responses have been received to date.
- d. Ms. Bahn reported that a new COG directory has been developed and aligned with the new DCED regions; a copy was provided to the Board via email. She also noted that she has been unsuccessful in speaking with someone at the newly formed FootHills COG in Westmoreland County; she will continue efforts to do so.
- e. She also presented an update on the proposed webinar schedule, which was reviewed with the board.

8. Items for Action and Discussion:

a. TrailBlaze Presentation

Board members provided input on the 2 designs developed by TrailBlaze, with a suggestion to modify one of the choices.

Motion to Adopt the TrailBlaze Creative Proposal #1.

Moved: Mr. Estell

Second: Mr. McHugh

All voted in favor of the motion. Motion passed 5-0 with no abstentions.

b. Discussion: 2025 PACOG Annual Budget

Ms. Grass reported that the budget document reflected a number of assumptions as to number of members and annual dues. It was developed by starting with anticipated expenses and backing into revenues that would be required to meet those expenses while providing a small reserve. Ms. Williams highlighted the need for sustainability, while encouraging the Board to plan on applying for additional DCED funding in 2025. Ms. Lewis noted that while PACOG has been recognized as a 501(c)(3), the organization does not yet have the capacity it needs. Mr. Myers reported that PACOG has not billed membership dues in 4 years.

c. Discussion: Membership Structure

Ms. Grass reviewed a potential membership/dues structure. The Chair noted that the membership survey did not ask COGs how they would like to get more involved in PACOG and suggested that memberships be leveraged – “bring your friends and family”. Mr. Estell noted that recruitment should happen in year 1, with information about who PACOG is and what it can offer. He went on to state that PACOG needs to distinguish itself from PAAB, PML,

PELRAS, APMM and similar organizations. There was discussion around the current bylaws, but no action was taken. Ms. Settelmaier expressed her disappointment that COGs were not eligible for LSA funding when those grants were first available. Mr. McHugh noted that PSATS' emphasis is on the local government level while COGs are more regional. Ms. Lewis remarked that state legislators need to be educated; COGs are not eligible under the PA SITE program, and PACOG needs to be a voice and advocate for this to change. Ms. Grass stated that PACOG's value will not be demonstrated until later in 2025, but in the meantime, the organization can demonstrate the benefits and provide dues information in the fall of 2025. Ms. Estell suggested that PACOG set up at other conferences.

9. Other Unfinished or New Business

a. Directors and Officers Liability Insurance

Ms. Lewis reported that she received the application from Floran Rajakovich at HDH group and will forward to Ms. Bahn for completion.

Adjournment:

There being no further business before the Coard, the Chair adjourned the meeting at 11:40 am.

ATTEST

PACOG

X

Cindy L. Bahn

Cindy L. Bahn, JD. MBA

X

Amanda Settelmaier
Secretary/Treasurer